

Appendix I: RECORDING – VIDEO, AUDIO, STILL IMAGE, DIGITAL

Recording an individual's voice and/or image creates unique handling and storage issues, particularly if the content may be considered sensitive. Subjects must be informed ahead of time that such recording will occur. Subjects must also be provided with information about the storage, confidentiality, and future use of the resulting tape. Only what is necessary for the purpose of the study should be recorded.

If a research protocol involves the recording of research subjects, complete the questions listed below:

1. What type of recording will be utilized?

Audio Recording for voluntary art teacher interviews. Still Images will be taken of selected TC and student-selected artwork and writing.

2. What identifiers will be recorded, e.g., partial facial features, full facial features, subject's name?

Identities will remain confidential and pseudonyms will be used for participants. Names will not be recorded for the interviews.

3. Is the recording necessary for participation in the research? If so, why?

Yes, a visual record of students' work and of teachers' curricula completes understanding of a written and/or oral description of it. An oral record of teachers' responses to inquiries about the Frames and the Conceptual Framework is crucial for understanding how the Frames and the Conceptual Framework can be administered and translated. (**Attachments C,F,H,L**)

4. What additional risks to the subject may arise from the recording?

TCs and students may feel that either participation in or withdraw from the study will affect their classroom grade. Students may not approve of images of themselves that they have included in their artwork or their writing. The researcher, students, and art teachers will select together the photographs of students that will be shown within future research presentations. TCs and students will select artwork and writing that they will allow to be shown for future research presentations.

Students and teachers may not feel comfortable answering questions. They may refrain from answering such questions. They may withdraw from the study. They may ask for answers to be deleted. Researchers will comply with these requests and participants will experience no repercussions.

TCs will choose to submit any or all of their requested class materials (**Attachments M,N,P**)

5. Who will have access to the recording(s)?

The principal researcher will have access to the recordings.

6. How will the recording(s) be used, e.g. educational or commercial purposes, analysis by the research team, future unspecified use? Please note that any public use of the recordings requires separate, explicit consent for such use.

Data from the study will be coded for reoccurring themes and analyzed to inform the researcher' writing. It will be published in the researcher' articles. Data may also be used for conference presentations and teacher in-service trainings. Student participants' facial features may appear within their selected artwork in the form of photographs, but will not be identified by name in the published research. Students will give assent/consent (**Attachment F**) and their parents/guardians will give permission (**Attachment C**) to the use of these researcher photographs that contain student's facial features. Students' names will be removed from their artwork and their writing.

Teacher candidates (TCs) will sign photographic consent forms (**Attachment L**).

7. What mechanisms in place to protect the confidentiality of the person(s) being recorded?

Teachers will give consent to participate in an oral interview with the researcher. (**Attachment H**) Each art teacher will be asked the same questions regarding his or her opinions and experiences of the Frames and the Conceptual Frameworks. No one else will be in the room while the researcher is conducting the interview with the consenting participant. The identities of art teachers who participate in the interviews will be kept confidential. Only the researcher will have access to interview tapes and transcripts. The art teachers may withdraw from participation in the study at any time. The research will be conducted in English.

Students will be asked to voluntarily sign an assent/consent form that will allow for specific photographic representation of students and of student artwork (**Attachment F**) and parents will be asked to voluntarily sign a photographic permission (**Attachment C**) form. TCs will sign a photographic consent form (**Attachment L**).

Data from the study: copies of student artwork and student writing, and printed oral transcripts will be stored in a locked cabinet in the principal researcher's office, 212 B in the Center for Visual Arts at Illinois State University. Teacher oral interviews, interview transcripts, and photographs of student artwork and writing will be stored on the researchers' password protected computers. Identities of all participants, students and teachers, will be kept confidential in the published research.

8. Will the recording(s) be kept indefinitely? If not, provide a clear indication of when and how they will be destroyed.

Copies of students' artwork and writing, interview transcripts, and art teachers' curricula will be destroyed five years after the study.

Audio files and transcripts of teacher interviews will also be destroyed five years after the study.

9. Will the subjects receive any compensation for allowing themselves to be taped? If so, describe the amount and the method of compensation.

No.

Additional Informed Consent Requirements: In addition to the standard elements of informed consent, consent forms for projects involving recordings must make specific mention of the elements included above.

- If the recording is an optional procedure, the subject must have the choice of participating in the recording. The consent for this is separate and distinct from consent to participate in the project, therefore separate signature and date lines are required.
- If the recording is an integral part of the research and not an optional procedure, a separate informed consent document is not required. However, documentation of the considerations listed above must be still be included within the body of the informed consent document, as well as any additional risks that may arise due to the recording.